

Construction weather-delay log

One entry per interruption. Record facts, sources and work impacts.

PROJECT / SITE				ENTRY REFERENCE	
COMPLETED BY / ROLE			ENTRY CREATED (LOCAL DATE / TIME)		
LOCAL DATE (YYYY-MM-DD)		TIME ZONE / UTC OFFSET		INTERRUPTION START (24H)	
END LOCAL DATE (YYYY-MM-DD)			INTERRUPTION END (24H)		
WEATHER OBSERVED AT THE SITE Describe conditions. Label estimates; write "not measured" where a measurement is unavailable. 					
AVAILABLE MEASUREMENTS					
Measurement	Value	Unit	Instrument / source location		Time / reporting period
WORK ACTIVITIES AFFECTED Include schedule activity references where available. 			INTERRUPTION FACTS What stopped, continued or resumed? Who observed it? 		
SUPPORTING WEATHER RECORDS Provider / station; source location; period and time zone; retrieval date; saved file or URL. 					
PHOTOS / SITE RECORDS / ATTACHMENTS Use file references and original timestamps. 			FOLLOW-UP / NOTICE REFERENCE Keep contract notices and schedule assessment separate. 		

Nearby weather records may differ from site conditions. Requirements depend on the project and contract.
This log does not establish an entitlement to extra time or payment and does not replace required notice.

Instructions and editable Excel log: stormrecord.com/blog/construction-weather-delay-log-template/